



Network Mentor Coordinator Meeting

Tuesday, November 15, 2011

American River Campus D. Sevier's Classroom, Room 12

3:45 p.m. - 5:00 p.m.

Topics of Discussion

- Welcome / check in
- Review of last meetings notes
- Action Items Review from last meeting
 1. Meredith will invite the Network Mentors into a Blog for purposes of communication.
 1. **In progress. The process for getting into the blog will happen at their meeting tomorrow. Tech mentors will be invited into a Tech Mentor Blog. Network Mentors will be invited into a blog in the future.**
 2. RaDene will email Diana the name and information for Renaissance Place's Accelerated Reader Coach so that she can set up webinars for Accelerated Math.
 1. **RaDene did this.**
 3. RaDene will send out an email to all Accelerated Reader mentors to mentor their campus's Accelerated Math Mentor in the Tech Ticket process
 1. **RaDene did this.**
 4. Network Meeting Agendas with notes will be posted to the Staff Login portion of the cacmp.org website.
 1. **Meredith will do this.**
 2. **Mickey has requested that Network Mentors review all meeting notes before posting to the web. The Network Mentors are the only people who are to send meeting notes to Meredith for posting.**
 5. **Ren Place—if they send warranty updates for anything, specifically Accelerated Math scanners, ignore the request.**
 6. **All meeting notes needs to be emailed to all the principals and Mickey (Network, AR/AM, RS, Tech)**
 7. **Accelerated Reader Mentors will be the ones to handle student information in Ren Place.**
 8. **Tech Tickets**
 1. **Can Meredith provide statistics on how many tickets have been generated? Meredith stated that she will be able to do this and provide the Network Mentors with graphs.**
 9. **Tech Mentors:**
 1. **Lap Top Cart at American River**

1. Many don't work. What is the best way to communicate a problem with the lap top cart? 1, 4, 6-25 work perfectly (batteries changed, updated, etc). 2, 3, 5 are stolen and 26-30 not working yet.
 2. American River needs to stay with their process of delineating chores on the lap top cart as specified with the directions on top of the lap top cart.
 3. Each campus needs to assign a staff member to update, clean, etc. lap tops that are not assigned to a specific class.
10. Renaissance Place Mentors—Home Connect button on the homepage
1. Accelerated Math Mentors were to give updates on how to use Home Connect to their campus staff.
 2. Accelerated Reader Mentor's next meeting is on Dec. 2. Home Connect will be discussed as well as Tech Tickets and Symposium
 3. Accelerated Math: 6-9 mentors (Angela and Angie) 9-12 mentors (Melanie and Diana) will be writing a proposal on how to use Accelerated Math as test prep for implementation in January.
11. Rosetta Stone Mentors
1. 174 users on the system who have NA usage. RS mentors are researching why this is happening. The number of licenses are limited so RS mentors are keeping up on enroll/disenroll status
 2. RS mentors are looking at how Kindergarten students are doing on implementing RS for English.
 3. The RS mentors are planning on doing a live training in early January
12. Tech Night
1. Home Connect should be one of the topics
 2. RaDene to ask Cherie about Tech Night process/communication/overview/etc.

Next Meeting:

Tuesday, January 17th at CAT at 3:45