

**CALIFORNIA MONTESSORI PROJECT**  
**REGULAR MEETING OF THE GOVERNING BOARD**  
October 11, 2010 AGENDA

**DATE:** Monday, October 11, 2010  
**TIME:** 6:30 pm  
**MEETING PLACE:** Orangevale Campus  
6545 Beech Avenue  
Orangevale, CA 95662  
**EMERGENCY CONTACT:** Gary Bowman at (916) 204-0271

**1. MEETING CALL TO ORDER AND ROLL CALL 6:30 PM**

<b>1.01 Roll Call</b>	<input type="checkbox"/> Jayna Gaskell <input type="checkbox"/> Patty Hagemeyer <input type="checkbox"/> Temperance Harkins <input type="checkbox"/> Rob Henderson <input type="checkbox"/> Raquel Leuze <input type="checkbox"/> Dave Nelson <input type="checkbox"/> Jenny Savakus <input type="checkbox"/> Natasha Vidic <input type="checkbox"/> Deb Williams <input type="checkbox"/> Jonathan Wolff	Charter School Representative (Interim Chairperson) District Representative – Sacramento City Parent Representative – Capitol Business Representative Parent Representative – American River Parent Representative – Shingle Springs Community Representative (Chief Financial Officer) Parent Representative - Carmichael Teacher Representative – American River Montessori Representative
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**2. COMMUNICATION FROM PUBLIC/RECOGNITION 6:35 PM**

**2.01 Recognize meeting hosts (1 minute)**

**2.02 Public Comment**  
This portion of the meeting is set aside for the purpose of allowing an opportunity for individuals to address the Governing Board regarding matters not on the Agenda but within the Governing Board’s subject matter jurisdiction. The Governing Board is not allowed to take action on any item which is not on the agenda, except as authorized by Government Code Section 54954.2.

**2.03 Public Acknowledgment (3 minutes)**  
This portion of the meeting is set aside to acknowledge outstanding staff and parents for their extraordinary contributions to the campus and/or the school at large.

**3. CONSENT AGENDA 6:40 PM**

**3.01 Minutes from Regular Governing Board Meeting of September 13, 2010 (Attachment #1)**

**4. INFORMATIONAL ITEMS 6:45 PM**

**4.01 Campus Reports – Orangevale (4 minutes) Dorothy Hilts**  
An update from the host campus to include: site configuration, enrollment numbers, waiting list, events and new developments. (Attachment # 2, 3, 4, 5, 6, 7)

**4.03 Safety Report (4 minutes) Dorothy Hilts**

**4.04 CSDC Fall Leadership Update (4 minutes) Rob Henderson**

**4.05 General Report from the CMP Superintendent/Executive Director (13 minutes) Gary Bowman**  
Topics may include school program, instruction, curriculum, budget, facilities, legal, legislature, finance, technology, and other categories pertaining to the daily operations of CMP.

- Charter Renewal – SCUSD
- Budget Updates
- Prop 39

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**5. ACTION ITEMS**

**7:15 PM**

- 5.01 Consideration of the Updated Suspension/Expulsion Policy**  
**Comment:** In preparing the San Juan Charter Renewal, the CMP team has reviewed the CMP Suspension/Expulsion Policies. Under the advice of attorneys, we are reconciling multiple policies regarding suspensions and expulsions into one policy. This Policy will be included in the Charter Renewal document. (Attachment #8)  
**Recommendation:** The Board is requested to approve the updated Suspension/Expulsion Policy.
- 5.02 Consideration of the Updated Bylaws**  
**Comment:** In preparing the San Juan Charter Renewal, the CMP team has reviewed the CMP Bylaws. With advice from attorneys, the Bylaws have been updated to reflect changes in law and options for Governance structure have been presented. This Policy will be included in the Charter Renewal document. (Attachment #9)  
**Recommendation:** The Board is requested to review and approve a set of Bylaws to be included in the Charter Renewal document.
- 5.03 Consideration of the Updated Special Education Policy**  
**Comment:** In preparing the San Juan Charter Renewal, the CMP team has reviewed the Special Education Policy. With advice from attorneys, the Policy has been updated. This Policy will be included in the Charter Renewal document. (Attachment #10)  
**Recommendation:** The Board is requested to approve the Special Education Policy to be included in the Charter Renewal document.
- 5.04 Consideration of the Updated Section 504 Policy**  
**Comment:** In preparing the San Juan Charter Renewal, the CMP team has reviewed the Section 504 Policy. With advice from attorneys, the Section 504 Policy has been updated. This Policy will be included in the Charter Renewal document. (Attachment #11)  
**Recommendation:** The Board is requested to approve the Section 504 Policy.
- 5.05 Consideration of the CMP-San Juan Charter Renewal Document**  
**Comment:** Gary Bowman and Stephanie Garretson worked with the attorneys on updating the San Juan charter document for charter renewal. To promote consistency within the network, the Shingle Springs Charter document is being used as a source document. The Charter Renewal Document provided reflects all updated material revisions. In subsequent days following the Board meeting, some sections may require minor revision. As per previous discussion with San Juan Unified School District, CMP has agreed to submit the Charter Renewal to the District on Friday, October 15, 2010. (Attachment #12)  
**Recommendation:** The Board is requested to approve the CMP-San Juan Charter Renewal document and give permission for Gary Bowman to make minor revisions as needed.
- 5.06 Consideration of the Filling the Elk Grove Parent Representative Board Vacancy**  
**Comment:** The Elk Grove Parent Representative position on the Board is currently vacant. Depending on the language approved in the CMP Bylaws, the Board may fill the vacant position by either a regularly-scheduled spring election, special election, or appointment.  
**Recommendation:** The Board is requested to use the Bylaws in determining how the Elk Grove Parent Representative vacancy should be filled.
- 5.07 Approval of Certificated and Classified Site Based Personnel Retention Incentives through Federal Jobs Education Bill**  
**Comment:** CMP would offer a onetime incentive package to Certificated and Classified site-based personnel as follows: Newly hired Certificated and Classified: \$300; Part-time Certificated and Classified: \$400; Full-time Certificated and Classified (1-5 years): \$800; Full-time Classified (6-10 years): \$1000; Full-time Certificated (6-10 years): \$1200.

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This is consistent with the Federal Jobs Education Bill recommendation that funds be used to retain teaching positions. Due to ongoing statewide budget cuts, CMP Certificated and Classified site based personnel did not receive a pay increase for the 2010-2011 compensatory packages.

**Recommendation:** The Board is requested to approve the package using the Federal Jobs Education Bill funds to provide Certificated and Classified site based personnel retention incentives.

**5.08 Approval of Retention Incentives through Block Grant Funds for All Non-Site Based CMP Employees**

**Comment:** CMP would offer a onetime incentive package to all employees who do not otherwise qualify for funds through the Federal Jobs Bill, i.e. employees who are not site-based, as follows: Newly hired Certificated and Classified: \$300; Part-time Certificated and Classified: \$400; Full-time Certificated and Classified (1-5 years): \$800; Full-time Classified (6-10 years): \$1000; Full-time Certificated (6-10 years): \$1200; Principal (1-5 years): \$800; Principal (6-10 years): \$1200.

Due to ongoing statewide budget cuts, CMP employees did not receive a pay increase for the 2010-2011 compensatory packages.

**Recommendation:** The Board is requested to approve the package using Block Grant funds to provide retention incentives to all employees who do not otherwise qualify for retention incentives under the Federal Jobs Bill.

**5.09 Approval of Hourly Staff to have Consistent Rate of Pay when Substituting in Multiple Positions**

**Comment:** Regular employees called in to sub for a co-worker are currently paid the prevailing substitute hourly rate for the applicable work assignment. In many cases, this rate is lower than the employee's regular hourly wage. The Executive Director has consulted CMP Principals and CMP Human Resources in the re-design of the substitute rates when the substitute is currently a regular CMP employee in another designated work assignment. (Attachment #13)

**Recommendation:** The Board is requested to approve the application of a Classified Employee's regular hourly rate to situations where a regular employee is substituting in an alternate assignment for the benefit of the campus, when another substitute is not readily available to cover a co-worker's absence or temporary staffing shortage.

**5.10 Approval of California Montessori Project to Hold Title for CMP-Shingle Springs Property through Prop 55**

**Comment:** Through the Prop 55 process, CMP was directed to offer Buckeye Union School District the option to hold title to the proposed land purchase. BUSD has notified CMP that they do not wish to hold title to the land.

**Recommendation:** The Board is requested to approve CMP to hold title for the CMP-Shingle Springs property through Prop 55.

**5.11 Appoint Members to the Audit Committee**

**Comment:** The Board is to appoint members to sit on the Audit Committee on an annual basis. Currently the members of the Audit Committee are: Rob Henderson, Dave Nelson and Natasha Vidic.

**Recommendation:** The Board is requested to appoint three members to the Audit Committee.

**6. DISCUSSION AGENDA 8:30 PM**

**6.01 Policy on Appointing Board Members (Attachment #14)**

**6.02 Conflict of Interest/Form 700**

**6.03 Governing Board Election Process**

**6.04 Suggested Items for Discussion at Future Meetings presented by Board Members**

**7. CORRESPONDENCE 9:30 PM**

**7.01 Correspondence from the Public**

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**8. CLOSED SESSION 9:35 PM**

**8.01 Pursuant to the Brown act, a closed session shall be conducted with respect to every item of business to be discussed in closed session pursuant to Section 54957, Public Employment.**

- Executive Director/Superintendent's Evaluation and Contract

**8.02 Pursuant to the Brown act, a closed session shall be conducted with respect to every item of business to be discussed in closed session pursuant to Section 54956.9:**

**8.03 Pursuant to the Brown act, a closed session shall be conducted with respect to every item of business to be discussed in closed session pursuant to Section 54956(b): 1, Significant Exposure to Litigation.**

**8.04 Pursuant to the Brown act, a closed session shall be conducted with respect to every item of business to be discussed in closed session pursuant to Sections 35146 and 48918(c), Pupil Discipline.**

**9. RECONVENE TO OPEN SESSION 9:55 PM**

**9.01 Consideration of Board to approve Executive Director/Superintendent's Contract**

**Comment:** The current Executive Director/Superintendent Contract term expires in June 2011.

**Recommendation:** The Board is requested to amend and approve the Executive Director/Superintendent's Contract.

**10. MEETING ADJOURNMENT 10:00 PM**

**Next Governing Board Meeting - Retreat:** November 6, 2010 at REI Cal Expo